



AFL Hunter Central Coast Junior Representative Policy

December 2019



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PURPOSE

The Purpose of this document is to record the process by which the AFL Hunter Central Coast conducts its Junior Representative Program. This document conveys the leagues approach to Junior representative football as guided by the AFL Hunter Central Coast Representative working group and the AFL Hunter Central Coast Board.

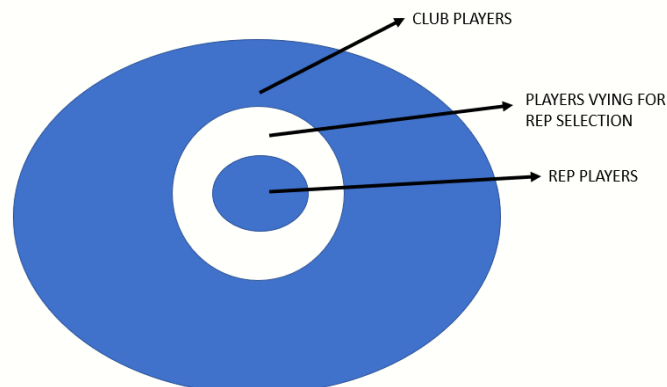
This document is intended to guide the Junior representative program both under the current administration as well as provide guidance for future administrations.

AIM OF REPRESENTATIVE FOOTBALL

Representative football in AFL Hunter Central Coast has the following aims;

- Provide a talented football pathway
- Provide talented players with an opportunity to compete at a higher level of football
- Maximise the development of players
- Ensure a competitive representative environment

REPRESENTATIVE PARTICIPATION MODEL:





REGIONS

Junior Representative Football Regions 2020-2022 (All age groups*):

Central Coast:	Hunter – Country:	Hunter – Metro:
Gosford	Nelson Bay	Cardiff
Terrigal Avoca	Port Stephens	Newcastle City
Niagara Park Ourimbah	Singleton	Warners Bay
Saratoga	Muswellbrook	
Wyong Lakes	Maitland	
North Lakes	Lake Macquarie	
Killarney Vale	Wallsend West Newcastle	
TEBB		
Peninsula		

*Under 12's Youth Girls to split in 2021 due to the introduction of Under 10's Youth Girls in 2020. The current numbers in this age groups do not support a split into three rep regions in 2020.

AFL HCC agrees to explore all avenues to confirm an additional representative fixture between a combined AFL HCC team (Under 15 & U17 Boys and U16 & U18 Girls). Currently these games are TBC with a tentative date vs. GWS (see calendar).

COACH SELECTION PROCESS

AFL Hunter Central Coast Junior Representative coaching selection process will follow the below;

- Online EOI form provided to all clubs in November
 - o Form to be open for 21 days
 - o Coaches can also indicate availability to coach AFL HCC combined side

Minimum requirement for Coaches to be selected;

- o Submit application via form



- Commit to attending 80% of training dates and all games
- Assistant Coaches to be appointed by league (where possible) via the EOI process listed above.
 - Assistant and coach to be from different clubs where possible
- Must have coached at least 1 year at club level
- Provided at least two coaching references
- Be accredited with coach.afl
- Must hold a valid Working with Children Check (WWCC)
- Must adhere to code of conduct,
 - AFL Hunter Central Coast reserves the right to remove a coach who does not adhere to the code of conduct

COACH SELECTION COMMITTEE

Coaches who apply via the above process and meet all criteria will be submitted to a coach selection committee to be made up of at least three of the following;

1. Regional representative coordinator (see volunteer roles section)
2. Regional chairman of selectors (see volunteer roles section)
3. AFL HCC Community football staff member
4. Independent advisors (as required)

PLAYER SELECTION PROCESS

AFL Hunter Central Coast Junior Representative player selection process will follow the below;

- Clubs are to manage the nomination of players and submit lists to AFL HCC Operations staff
- Online Nomination forms to be provided to clubs in November
 - Nominations open for 21 days

Minimum requirement for players to be selected into squads;

- Must be registered at their junior club prior to training commencing (doesn't have to be financial)
- Must have played at least 3 junior games prior to the first rep carnival
- Must be available for all carnivals
- Must not be suspended at time of carnivals



- Must have been nominated by their club within the timeframe listed above and via the correct nomination form
- Must attend 66% of training session (4 out of 6 sessions)
 - o Medical certificate or equivalent can be provided to justify absence
- Agree to the league mandatory fee, payable when selected into training squad

Selection into AFL HCC Combined U15/U17 Boys and U16 and U18 Girls Side;

- Selection of players will come from the Player Selection committee, no nominations required
- Players will be selected based on performance in representative carnivals.
- The player selection committee reserves the right to select age eligible players currently playing senior football (for U18 youth girls side only).

PLAYER SELECTION COMMITTEE

Players who are nominated by clubs as per the process above, and meet all criteria will be submitted to a player selection committee to be made up of at least three of the following;

1. Head coach of the age group
2. Assistant Coach of the age group
3. Regional chairman of Selectors (see volunteer roles section)

REPRESENTATIVE TIMELINE 2020

Dates	Details
November 11, 2019	-EOI form for Representative Coordinators and Chair of selection opens -AFL HCC request clubs to submit player nominations
November 15, 2019	EOI form for Coaches Opens
December 10, 2019	EOI form for Representative Coordinators and Chair of selection closes
December 13, 2019	Player Nominations due in from Clubs



December 16, 2019	Representative working groups meet and appoint coordinators and chair of selection
December 6, 2019	EOI form for coaches closes
Pre-xmas/post xmas	EOI Forms for Players sent to players nominated
Late December 2019/January 2020	Successful applicants for Coordinators and Selectors notified by AFL HCC Staff
December 16, 2019	Coaches selection committee to meet and shortlist coaches <ul style="list-style-type: none"> - Reference checks completed - Preferred candidates confirmed
Late December 2019/January 2020	Representative coaches notified (successful and not successful)
February 3, 2020	EOI form for players nomination process closes
February 3, 2020	Confirmation email to players for training selection dates/venues, player selection policy sent from AFL HCC. Mention that they will be receiving an email from their coach.
February 9, 2020	Coaches communicate with nominated players to confirm training schedule and logistics
Week Commencing 10 February, 2020	Training commences (6-week training block) Venues TBC. Last week of training is week commencing 16 March
Week Commencing 16 March	Final training session
Week Commencing 16 March	24 players at each age group notified of selection in squads (22 players and 2 emergencies) * <ul style="list-style-type: none"> - All 24 players will be required to pay representative fee at this point - Online shop for apparel opens
March 27, 2020	Fees for rep program due in.
April 5, 2020	Online Shop for apparel closes
Week Commencing April 28, 2020	Squad training commences (weekly training)



Week Commencing June 1, 2020	Jumper presentation for Challenge Cup (Venue TBC)
June 7, 2020	Challenge Cup – Central Coast venue
Week Commencing 8 June	Squad training, final training on July 3 (July 10 is in school holidays – teams to confirm if they are to train on July 10 also).
July 12	Hunter Invitational
July 14 and 15	Coffs Carnival - All 24 squad members eligible to play in NNSW Carnival
Week Commencing 27 July 2020	Representative carnival presentation night (Venue TBC) - This would be separate from the league presentation night. - Additional costs will be required for catering (similar to presentation night)
September 6th	Tentative AFL HCC vs **GWS representative challenge (Venue TBC) Under 15's Boys and Youth Girls and Under 17's Boys and Youth Girls

*Additional players can be invited into squad's post March as required; however, they must be approved by the player selection committee.

** GWS current preferred option, however, this is unconfirmed.

VOLUNTEER ROLES

- Regional representative coordinator – Appointed by the Representative working group for the relevant region
 - Applications called for 13 November 2019
- Head Coach – Appointed via process listed above
- Assistant Coaches – Appointed via process listed above
- Team Managers – Appointed by Head Coach and Assistant Coach
- Regional Chair of selection – Appointed by the Representative working group for the relevant region
 - Applications called for 13 November 2019



- Team Staff for Carnivals (runners, water carriers, ERC) – Appointed by Head Coach and Team Manager

ROLE DESCRIPTIONS

Regional Representative Coordinator

The Regional Representative Coordinator will be responsible for the following duties:

- Liaise with AFL HCC around training dates and locking in training venues.
- Attending 80% of training sessions and player selection trials.
- Liaising with Coaches/team managers to ensure player lists, jumper numbers and contacts are kept.
- Liaising with teams to ensure players have paid fees and provided sizes of apparel.
- Liaising with coaches and teams to select appropriate night and venue for player jumper presentation.
- Assist with the distribution of apparel at designated training session post merchandise delivery.
- Liaise with AFL HCC to collect jumpers and training gear to distribute to coaches.
- Liaising with coaches, to confirm the best communication platform for their teams.

Head Coach

The Head Coach will be responsible for the following:

- Attend all player selection trial sessions.
- Attending 80% of training sessions (post squad being selected).
- In conjunction with other representatives, select playing squad (22 players plus 2 emergencies).
- Inform all players of their selection/non-selection and providing constructive feedback where required.
- Ensure the players that have been selected have met player selection criteria.
- Within their team staff, ensure a record of player information (email, phone, parent contact details, apparel sizes etc) is kept and correct.
- Ensure they're adhering to the AFL NSW/ACT code of conduct.
- Attend all carnivals/games.
- Ensuring a safe and inclusive environment for the team and team officials – both at training and on game day.
- Work with team officials to appoint match day helpers – first aid, runners, water carriers. To ensure the officials selected have a valid WWCC and are aware of duties to be performed.

Assistant Coach



The Assistant Coach will be responsible for the following:

- Attend all player selection trial sessions.
- Attending 80% of training sessions (post squad being selected).
- In conjunction with other representatives, select playing squad (22 players plus 2 emergencies).
- Ensure they're adhering to the AFL NSW/ACT code of conduct.
- Attend all carnivals/games.
- Assisting the Head Coach where needed at training and on game day.
- Ensuring a safe and inclusive environment for the team and team officials – both at training and on game day.
- Work with head coach to appoint match day helpers – first aid, runners, water carriers.

Team Managers

The Team Manager will be responsible for the following:

- Attending 50% of training sessions (post squad being selected), to ensure players and parents are familiar with you and your role.
- Working with other team staff to ensure a record of player information (email, phone, parent contact details, apparel sizes etc) is kept and correct.
- Ensure you're adhering to the AFL NSW/ACT code of conduct.
- Attend all carnivals/games.
- Ensuring a safe and inclusive environment for the team and team officials – both at training and on game day.
- Complete the duties of a Team Manager at Representative game days - produce team sheets, liaising with ground managers and opposition etc
- Liaise with the Regional Representative Coordinator to ensure you're across all the details for the representative program.
- Liaise with players/parents to ensure they have received information about representative carnivals and events (information to be sent out by AFL HCC).
- Point of contact for players and parents. You can then pass on any questions/queries received to AFL HCC and Regional Representative Coordinator for clarification etc.
- Work with head coach to appoint match day helpers – first aid, runners, water carriers. Ensure the officials have received information about game days – times, location etc.

Regional Chair of Selection (2 Chairs for Hunter region, 1 for Central Coast region)

The Regional Chair of Selection will be responsible for the following:

- Sit on selection committee for coach selections
- Attend all player selection trial sessions. View two age groups each session.



- Keep notes on players for each age group.
- Work with coaches on players they think should be included in the squad.
- Liaise with Coaches around Squad selection, to ensure the right mix of players are selected, prior to squad announcements.

FEE STRUCTURE

AFL Hunter Central Coast will from 2020, charge a mandatory fee for all players selected in the training squads in March, the fee structure and inclusions are per the below;

- Mandatory fee – no more than \$55 and to be paid within 7 days of being selected into the squad (fee still to be finalised dependant on budget savings, fee to be finalised wen squads are announced).
 - 24 players per age group
 - Payment to be made by parents or guardians, directly to the league via an invoice
 - Fee set to cover the operational costs of representative football – ground hire, umpire payments, honourariums etc.
 - Additionally, players will need Rep shorts and socks – either items purchased in 2019 or newly purchase in 2020.
 - Additional items such as polo's, hoodies, bag etc can be bought online
- *Additional products may be added or removed on yearly basis



BUDGET

Revenue:

Representative Fees	\$55 per player selected in squads – Split (exc U12 YG) (480 players)	\$26,400
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Estimated total revenue: \$26,400

Expenses:

Apparel	New guernseys for new region	\$5,500
Ground Hire	Training and game days	\$4,000
Honorariums	Rep coordinators, chair of selectors	\$4,500
Recognitions	Trophy, medals, photos and ribbons	\$3,000
Rep kits	Update team rep kits for 2020 – training footy’s, cones, first aid kits, bibs etc	\$6,500
Travel	Transport to GWS rep games (for U15-U17 teams)	\$1,000
Event costs	Various – match footy’s, umpire payments, ERC etc	\$2,000

Estimated total expenses: \$26,500

*Assumes no sponsorship, however, league will look to source financial partnerships related to junior representative football.

** Assume proposed regional split is adopted

***additional charges for players to attend regional representative presentation

****budget above based on \$55 per player. Fee still yet to be set dependent on the possibility of expenses being reduced.