



# **AFL Hunter Central Coast Junior Representative Policy**

**January 2023**

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## PURPOSE

The Purpose of this document is to record the process by which the AFL Hunter Central Coast conducts its Junior Representative Program. This document conveys the leagues approach to Junior representative football as guided by the AFL Hunter Central Coast Representative working group and the AFL Hunter Central Coast Board.

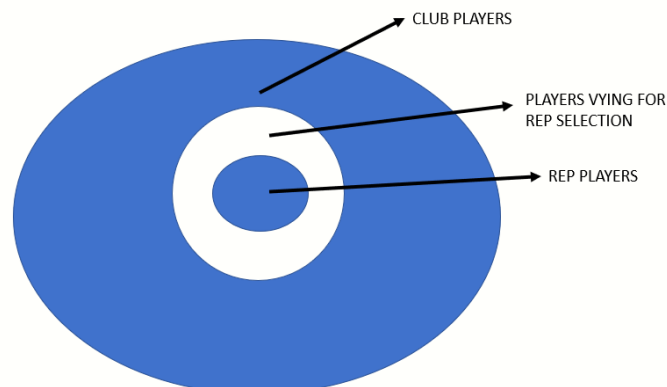
This document is intended to guide the Junior representative program both under the current administration as well as provide guidance for future administrations.

## AIM OF REPRESENTATIVE FOOTBALL

Representative football in AFL Hunter Central Coast has the following aims;

- Provide a talented football pathway
- Provide talented players with an opportunity to compete at a higher level of football
- Maximise the development of players
- Ensure a competitive representative environment

### REPRESENTATIVE PARTICIPATION MODEL:



## REGIONS

**Junior Representative Football Regions 2023 (split may need to change for certain age groups based on numbers at clubs):**

<b>Central Coast:</b>	<b>Hunter – Country:</b>	<b>Hunter – Metro:</b>
Gosford	Maitland	Newcastle City
Terrigal Avoca	Singleton	Cardiff
Niagara Park Ourimbah	Lake Mac	Nelson bay
Saratoga	Warners Bay	Port Stephens
Wyong Lakes	Wallsend West Newcastle	
North Lakes		
Killarney Vale		
TEBB		
Peninsula		

Some age groups may not split in the Hunter based on player numbers at clubs and interest in the program.

## COACH SELECTION PROCESS

**AFL Hunter Central Coast Junior Representative coaching selection process will follow the below;**

- Online EOI form provided to all clubs in December
  - o Form to be open till the date specified

**Minimum requirement for Coaches to be selected;**

- o Submit application via form
- o Commit to attending 80% of training dates and all games
- Assistant Coaches to be appointed by league (where possible) via the EOI process listed above.
  - o Assistant and coach to be from different clubs where possible
- Must have coached at least 1 year at club level
- Provided at least two coaching references

- Be accredited with coach.afl
- Must hold a valid Working with Children Check (WWCC)
- Must adhere to code of conduct,
  - o AFL Hunter Central Coast reserves the right to remove a coach who does not adhere to the code of conduct

## COACH SELECTION COMMITTEE

Coaches who apply via the above process and meet all criteria will be submitted to a coach selection committee to be made up of at least three of the following;

1. Regional representative coordinator (see volunteer roles section)
2. Regional chairman of selectors (see volunteer roles section)
3. AFL HCC Community football staff member
4. Independent advisors (as required)

## PLAYER SELECTION PROCESS

**AFL Hunter Central Coast Junior Representative player selection process will follow the below;**

- Clubs are to manage the nomination of players and submit lists to AFL HCC Operations staff
- Excel form to be provided to clubs in December
  - o Nominations open till date specified

**Minimum requirement for players to be selected into squads;**

- Must be registered at their junior club prior to training commencing (doesn't have to be financial)
- Must have played at least 3 junior games prior to the first rep carnival
- Must be available for all carnivals
- Must not be suspended at time of carnivals
- Must have been nominated by their club within the timeframe listed above and via the correct nomination form
- Must attend 66% of training session (4 out of 6 sessions)
  - o Medical certificate or equivalent can be provided to justify absence
- Agree to the league mandatory fee, payable when selected into training squad

## PLAYER SELECTION COMMITTEE

Players who are nominated by clubs as per the process above, and meet all criteria will be submitted to a player selection committee to be made up of at least three of the following;

1. Head coach of the age group
2. Assistant Coach of the age group
3. Regional chairman of Selectors (see volunteer roles section) – where appointed

## REPRESENTATIVE TIMELINE 2023

Dates	Details
December 2022	-AFL HCC request clubs to submit player nominations
December 2022	EOI form for Coaches Opens
January 2023	EOI form for Representative Coordinators and Chair of selection closes
February 1, 2023	EOI form for coaches closes
February 20 2023	Player Nominations due in from Clubs
Jan/Feb 2023	Successful applicants for Coordinators and Selectors notified by AFL HCC Staff
February 2023	Representative working groups meet and appoint coaches and chair of selectors (if applications come through)
Mid-February 2023	Representative coaches notified (successful and not successful)
Late Feb 2023	Information sent to players, players to fill in EOI if interested in trialling
March 20, 2023	EOI form for players nomination process closes
March 21, 2023	Coaches/Committee communicate with nominated players to confirm training schedule and logistics

March 24, 2023	Trials commence – 3 sessions, March 24, March 31 and April 5
April 5	24 players at each age group notified of selection in squads * <ul style="list-style-type: none"> <li>- All 24 players will be required to pay representative fee at this point</li> <li>- Online shop for apparel opens</li> <li>- Coaches to email letters to players</li> </ul>
April 19, 2023	Apparel shop closes
Week Commencing April 28, 2023	Squad training commences (weekly training)
May 19, 2023	Fees for rep program due in to League
Week Commencing May 29, 2023	Jumper presentation/team dinner for Challenge Cup - Committees and coaches to determine venues for each team
June 10-11 (Sat-Sun), 2023	Challenge Cup – Tuggerah venue
July 8-10 (Sat-Mon), 2023	Coffs Carnival <ul style="list-style-type: none"> <li>- All 24 squad members eligible to play in NNSW Carnival</li> </ul>

\*Additional players can be invited into squad's post March as required; however, they must be approved by the operations staff or representative committee members

## VOLUNTEER ROLES

- Regional representative coordinator – Appointed by the HCC operations staff
  - Applications called for January 2023
- Head Coach – Appointed via process listed above
- Assistant Coaches – Appointed via process listed above
- Team Managers – Appointed by Head Coach and Assistant Coach
- Regional Chair of selection – Appointed by the Representative working group for the relevant region
  - Applications called for January 2023

- Team Staff for Carnivals (runners, water carriers, ERC) – Appointed by Head Coach and Team Manager

## ROLE DESCRIPTIONS

### Regional Representative Coordinator

The Regional Representative Coordinator will be responsible for the following duties:

- Liaise with AFL HCC around training dates and locking in training venues.
- Attending 80% of training sessions and player selection trials.
- Liaising with Coaches/team managers to ensure player lists, jumper numbers and contacts are kept.
- Liaising with teams to ensure players have paid fees and provided sizes of apparel.
- Liaising with coaches and teams to select appropriate night and venue for player jumper presentation.
- Assist with the distribution of apparel at designated training session post merchandise delivery.
- Liaise with AFL HCC to collect jumpers and training gear to distribute to coaches.
- Liaising with coaches, to confirm the best communication platform for their teams.

### Head Coach

The Head Coach will be responsible for the following:

- Attend all player selection trial sessions.
- Attending 80% of training sessions (post squad being selected).
- In conjunction with other representatives, select playing squad (224 players).
- Inform all players of their selection/non-selection and providing constructive feedback where required.
- Ensure the players that have been selected have met player selection criteria.
- Within their team staff, ensure a record of player information (email, phone, parent contact details, apparel sizes etc) is kept and correct.
- Ensure they're adhering to the AFL NSW/ACT code of conduct.
- Attend all carnivals/games.
- Ensuring a safe and inclusive environment for the team and team officials – both at training and on game day.
- Work with team officials to appoint match day helpers – first aid, runners, water carriers. To ensure the officials selected have a valid WWCC and are aware of duties to be performed.

### Assistant Coach



The Assistant Coach will be responsible for the following:

- Attend all player selection trial sessions.
- Attending 80% of training sessions (post squad being selected).
- In conjunction with other representatives, select playing squad (24 players).
- Ensure they're adhering to the AFL NSW/ACT code of conduct.
- Attend all carnivals/games.
- Assisting the Head Coach where needed at training and on game day.
- Ensuring a safe and inclusive environment for the team and team officials – both at training and on game day.
- Work with head coach to appoint match day helpers – first aid, runners, water carriers.

### **Team Managers**

The Team Manager will be responsible for the following:

- Attending 50% of training sessions (post squad being selected), to ensure players and parents are familiar with you and your role.
- Working with other team staff to ensure a record of player information (email, phone, parent contact details, apparel sizes etc) is kept and correct.
- Ensure you're adhering to the AFL NSW/ACT code of conduct.
- Attend all carnivals/games.
- Ensuring a safe and inclusive environment for the team and team officials – both at training and on game day.
- Complete the duties of a Team Manager at Representative game days - produce team sheets, liaising with ground managers and opposition etc
- Liaise with the Regional Representative Coordinator to ensure you're across all the details for the representative program.
- Liaise with players/parents to ensure they have received information about representative carnivals and events (information to be sent out by AFL HCC).
- Point of contact for players and parents. You can then pass on any questions/queries received to AFL HCC and Regional Representative Coordinator for clarification etc.
- Work with head coach to appoint match day helpers – first aid, runners, water carriers. Ensure the officials have received information about game days – times, location etc.

### **Regional Chair of Selection (2 Chairs for Hunter region, 1 for Central Coast region)**

The Regional Chair of Selection will be responsible for the following:

- Sit on selection committee for coach selections
- Attend all player selection trial sessions. View two age groups each session.

- Keep notes on players for each age group.
- Work with coaches on players they think should be included in the squad.
- Liaise with Coaches around Squad selection, to ensure the right mix of players are selected, prior to squad announcements.

## FEE STRUCTURE

AFL Hunter Central Coast will from 2021, charge a mandatory fee for all players selected in the training squads in March, the fee structure and inclusions are per the below;

- Mandatory fee – \$60 and to be paid within 5 weeks of being selected into the squad.
  - 24 players per age group
- Payment to be made by parents or guardians, directly to the league via an direct credit or options training to pay by eftpos
- Fee set to cover the operational costs of representative football – ground hire, umpire payments, honourariums, coaches polos and hoodys etc.
- Additionally, players will need Rep shorts and socks
- Additional items such as polo's, hoodies, bag etc can be bought online

\*Additional products may be added or removed on yearly basis